



**The Laboratory Charter School
of Communication and Languages**

**Board of Trustees Meeting Minutes
March 16, 2022
6:00 p.m.
Zoom Video Conference Meeting**

Call to Order

The meeting was called to order at 6:09pm.

Board Member Role Call

- A. Present: Dr. Veronica Florence-McPherson, President; Norris Bennis, Vice President (Late), Karen Slade; Member; Tiffany Ferrell, Secretary; Pinkey Lucas; Treasurer
- B. Others Present: Dr. Andréa Coleman-Hill, CEO; Alan Epstein, Attorney, Jesse Bean, Charter Choices

Announcement of Executive Session – Legal and Personnel Discussions

An executive session was held on March 16, 2022 to discuss legal and personnel matters.

Nomination Committee Recommendation

None

Approval of Minutes March 2022 Board Meeting

Motion duly made, seconded and carried to approve the March 2022 board meeting minutes.

Motion: Dr. Veronica Florence-McPherson, President, Second: Mrs. Tiffany Ferrell, Secretary

Each member voted as follows:

Dr. Veronica Florence- McPherson, President - Yes

Tiffany Ferrell, Secretary – Yes

Pinkey Lucas, Treasurer – Yes

Karen Slade, Member – Yes

Unfinished Business

None

New Business

Finance Report

- After eight (8) months of activity (02/28), Lab has a positive Cash Balance (\$1.3M) and a Net Income (Deficit) of -\$952K.

- The school has begun to receive its Federal Grant revenues (\$294,737 payment on February 22nd, to be followed in March-June by Titled funding and other ESSER II/ARP funding).
- The school meets the standard (Green) on 2/5 financial indicators tracked by the SD of Philadelphia with slight improvement in the last 30 days.
- Lab will receive \$5.1M in Federal COVID-19 Relief (ARP ESSER) funding (to be used by Sep 2024), a significant portion of which (\$1.54M) will supplant current year (2021-22) personnel costs.
- Lab's 2022-23 Budget process is underway and will likely necessitate a right-sizing of the school's staffing model.

Motion duly made, seconded and carried to approve January's finance report.

Motion: Pinkey Lucas, Treasurer, Second: Karen Slade, Member

Each member voted as follows:

Dr. Veronica Florence- McPherson, President - Yes

Norris Bennis, Vice President – Yes

Tiffany Ferrell, Secretary – Yes

Pinkey Lucas, Treasurer – Yes

Karen Slade, Member – Yes

CEO's Report

COVID-19 Pandemic Update: As the world moves forward in the new normal created by the COVID pandemic, the guidelines have been drastically modified. This will impact how LAB handles new COVID cases.

Based on the information from the CDC Schools information session on 3/8/22:

- The mitigation survey must still be completed by the school administrator for each new case.
- There are additional "At Home" COVID tests that can be picked up for each student.
- It is recommended that the first batch be sent home with students for Spring Break so they can bring in the test when they return to school.
- Additional test can be sent home as needed.
- There are no further class closures for COVID cases.
- There is no further need for Social Distancing in schools.
- Masks are still required on any form of public transportation (SEPTA, School Buses, Taxi Cabs, etc.) until further notice.

In the case of positive cases MASKING IS THE NEW QUARANTINE:

- The class and any close contacts will wear masks for 10 days. Since LAB already wears masks this will impact LAB. Lab Charter WILL NOT be lifting the mask mandate at this time so everyone at LAB will be masked at all times.
- If individuals exposed are fully vaccinated then the masks can be worn for 5 days.
- LAB would need to have information on student vaccination rates for this to happen.

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- Exposed individuals with no symptoms should test on day 5 to see if they are positive using the “At Home” tests LAB will send home.
- Any individual with symptoms after exposure should immediately test.
- LAB can provide the free At-Home tests from CDC Schools for any additional COVID cases.

Food Service: The Food Service AUN number was corrected by PDE. Payments are now being received by LAB. Additionally, a request has been made to the City for Spring 2022 Food Service Health Inspections.

Motion duly made, seconded and carried to approve the CEO’s report.

Motion: Dr. Veronica Florence McPherson, President Second: Norris Benns, Esq. Vice President

Each member voted as follows:

Dr. Veronica Florence- McPherson, President - Yes

Norris Benns, Vice President – Yes

Tiffany Ferrell, Secretary – Yes

Pinkey Lucas, Treasurer – Yes

Karen Slade, Member – Yes

Board Resolutions

Common Consent Agenda

1. 031620220

The Laboratory Charter School Board of Trustees (“Board”) hereby resolves to approve the settlement agreement for Nelson-Coleman (former contractor for Speech and Language Pathology).

Motion duly made, seconded and carried to approve the Common Consent Agenda

Motion: Norris Benns, Vice President Second: Tiffany Ferrell, Secretary

Each member voted as follows:

Dr. Veronica Florence- McPherson, President - Yes

Norris Benns, Vice President – Yes

Tiffany Ferrell, Secretary – Yes

Pinkey Lucas, Treasurer – Yes

Karen Slade, Member - Yes

I. Public Participation: None

II. Adjournment

Motion duly made, seconded and carried to adjourn.

Motion: Tiffany Ferrell, Secretary, Second: Dr. Veronica Florence-McPherson, President

Each member voted as follows:

Dr. Veronica Florence-McPherson, President - Yes

Norris Bennis, Vice President – Yes

Tiffany Ferrell, Secretary – Yes

Pinkey Lucas, Treasurer – Yes

Karen Slade, Member – Yes

Board Secretary Signature

Date