



The Laboratory Charter School
of Communication and Languages

Board of Trustees Meeting Minutes
February 19, 2020
6:00 p.m.
59th Street Campus

Call to Order

The meeting was called to order at 6:04 p.m.

Board Member Role Call

- A. Present: Vice President; Norris Bennis, Member; Karen Slade
 - B. (via telephone); Tiffany Ferrell, Secretary; Lena Burrell, Treasurer; Dr. Veronica Florence-McPherson; President
 - C. Absent: Pinkey Lucas, Member, Kathy Nagle; Solicitor
- Others Present: Dr. Andréa Coleman-Hill, CEO;

Announcement of Executive Session – Legal and Personnel Discussions

An executive session was held on January 19, 2020 to discuss legal and personnel matters.

Nomination Committee Recommendation

None

Approval of Minutes January 2020 Board Meeting

Motion duly made, seconded and carried to approve the January 2020 board meeting minutes.

Motion: Norris Bennis, Vice President; Second: Karen Slade, Member

Each member voted as follows:

Dr. Veronica Florence-McPherson, President – Yes

Norris Bennis, Vice President – Yes

Tiffany Ferrell, Secretary – Yes

Lena Burrell, Treasurer – Yes

Karen Slade, Member – Yes

Unfinished Business

None

New Business

Finance Report

Payroll will occur three times in April. The current enrollment number is 591 students. The top line of the budget is increasing. The bottom line of the budget may have to decrease to help level funds. Lower enrollment numbers and lower SPEC Ed student numbers with the School District of Philadelphia are affecting the overall revenue. LAB is reconciling its enrollment numbers weekly to verify and check the numbers with what the School District of Philadelphia is reporting and paying. Once the numbers match, LAB should be in a better financial position.

Accounts payable is higher than preferred. Essential bills and vendors have been prioritized, i.e. payroll, utilities, rent. Other vendors are receiving payments over time. All budget amounts will be reviewed including projected expenses that are lower than the budgeted amount. Funds may be redistributed based on a revised budget that includes actual expenses versus projected expenses.

Motion duly made, seconded and carried to approve the finance report.

Motion: Norris Benns, Vice President; Second: Karen Slade, Member

Each member voted as follows:

Dr. Veronica Florence-McPherson, President – Yes

Norris Benns, Vice President – Yes

Tiffany Ferrell, Secretary – Yes

Lena Burrell, Treasurer – Yes

Karen Slade, Member – Yes

CEO Report

Enrollment numbers and school programs are increasing. LAB is continuing to work through the relocation. The relocation application was re-submitted. LAB received community support and state representative support for the relocation. Curtis Jones gave a recommendation letter. City Council President, Darryl Clark supported zoning at Sedgley. There is positive support and movement for the relocation.

Attendance is at its highest this year at 97%. The Skyward Parent Portal is successfully communicating with families. The School Performance Report, (SPR) was released. Lab's SPR score went up 21 points from the last year's report. Documents for the Title 1 site monitor are ready for the monitors. LAB is actively training all staff for the upcoming PSSA.

Motion duly made, seconded and carried to approve the CEO report.

Motion: Norris Benns, Vice President; Second: Karen Slade, Member

Each member voted as follows:

Dr. Veronica Florence-McPherson, President – Yes

Norris Benns, Vice President – Yes

Tiffany Ferrell, Secretary – Yes

Lena Burrell, Treasurer – Yes

Karen Slade, Member – Yes

Principal's Report

Mrs. Georgina Sharper, Principal (Northern Liberties Campus) presented the principal's report. The teachers are working on professional growth plans and the restorative practice plans and circles. School wide initiative, 1 voice 1 language across all 3 campuses in ongoing. Weekly in-house PD days are weekly, Principal calls every Wednesday for leadership training are ongoing. Benchmark # 2 is completed. New partnership with the Philadelphia Police started. An officer will mentor male students.

Motion duly made, seconded and carried to approve the principal's report.

Motion: Norris Benns, Vice President; Second: Karen Slade, Member

Each member voted as follows:
 Dr. Veronica Florence-McPherson, President – Yes
 Norris Bennis, Vice President – Yes
 Tiffany Ferrell, Secretary – Yes
 Lena Burrell, Treasurer – Yes
 Karen Slade, Member – Yes

Board Resolutions

Common Consent Agenda

1. 11201900
 The Laboratory Charter School Board of Trustees hereby resolves to approve the recommendation from the administration to expel student number 5090148228 from The Laboratory School of Communication and Languages based on the following repeated school violations: threatening students and staff with aggravated assault, aggravated assault, confrontational behavior, reckless endangerment, and possession of an instrument to use as a weapon.

2. 11201901
 The Laboratory Charter School Board of Trustees hereby resolves to approve the recommendation from the administration to expel student number 7961887342 from the Laboratory School of Communication and Languages based on the following repeated school violations: threatening students and school staff, bullying, reckless endangerment, destruction of school property, intimidation, and confrontational behavior.

3. 11201902
 The Laboratory Charter School Board of Trustees (“Board”) hereby resolves to approve the change in the school insurance coverage for a total annual amount of \$98,803.00. This amount covers the following cost:

| Coverage | Company | Premium |
|----------------------------------|------------------------------------|---------|
| Property | ANI | 8,421 |
| General Liability | ANI | 40,206 |
| Umbrella | ANI | 6,033 |
| Directors and Officers Liability | Indian Harbor | 13,569 |
| Accident Policy | Great American & General Aggregate | 1,412 |
| Cyber Liability | Lloyds | 2,323 |
| Worker’s Compensation | Insurance Company of West | 26,837 |
| | | |
| Total Premium | | 98,803 |

Motion duly made, seconded and carried to approve the board resolutions.

Motion: Norris Bennis, Vice President; Second: Karen Slade, Member

Each member voted as follows:

Dr. Veronica Florence-McPherson, President – Yes

Norris Bennis, Vice President – Yes

Tiffany Ferrell, Secretary – Yes

Lena Burrell, Treasurer – Yes

Karen Slade, Member – Yes

Adjournment

The board meeting was adjourned at 6:45 p.m.

Board Secretary Signature

Date