



**The Laboratory Charter School
of Communication and Languages**

**Board of Trustees Meeting Minutes
April 15, 2020
6:00 p.m.
Zoom Meeting**

Call to Order

The meeting was called to order at 6:05 p.m.

Board Member Role Call

- A. Present via Zoom: Vice President; Norris Bennis, Member; Karen Slade
 - B. (via Zoom); Tiffany Ferrell, Secretary; Lena Burrell, Treasurer; Dr. Veronica Florence-McPherson; President
 - C. Absent: None
- Others Present: Dr. Andréa Coleman-Hill, CEO; Kathy Nagle, Attorney

Announcement of Executive Session – Legal and Personnel Discussions

An executive session was held on February, 2020 to discuss legal and personnel matters.

Nomination Committee Recommendation

None

Approval of Minutes February 2020 Board Meeting

Motion duly made, seconded and carried to approve the February 2020 board meeting minutes.

Motion: Norris Bennis, Vice President; Second: Tiffany Ferrell, Secretary

Each member voted as follows:

Dr. Veronica Florence-McPherson, President – Yes

Lena Burrell, Treasurer – Yes

Karen Slade, Member – Yes

Tiffany Ferrell – Yes

Norris Bennis - Yes

Unfinished Business

None

New Business

Finance Report

The current enrollment number is 591 students. Reclassification of IEP students needs to be completed. Between March 16 to present, IEP's are were done. Ten students with IEP's need to be accounted for and updated in Infinite Campus. Accounts payable is to high (balance sheet, state retiree payments). PSERS payment is due before the May 6th the School District revenue payment. Monthly savings are being seen on water, heat, electricity and gas bills.

Lab has applied for grant money such as the PSP grant, CARES act and Continuity of Education grant. Lab is eligible for all. Applications have been submitted.

Motion duly made, seconded and carried to approve the finance report.

Motion: Lena Burrell, Treasurer; Second: Tiffany Ferrell, Secretary

Each member voted as follows:

Dr. Veronica Florence-McPherson, President – Yes

Norris Bennis, Vice President – Yes

Karen Slade, Member – Yes

Lena Burrell – Yes

Tiffany Ferrell - Yes

CEO Report

Resignations: John MacNeil, Kristina Williams-Mitchell

Philadelphia Charters for Excellence donated 300 laptops computers at a cost of \$66,900.00 to be given to LAB students for use during virtual learning. These laptops will distributed when they arrive and will be returned at the end of the school year for future use. An additional 164 laptops purchased with a \$38,700.00 grant from the Pennsylvania Department of Education are on order and will be distributed when they arrive.

Virtual learning has occurred each day since March 16, 2020. Each school is implementing the Continuity of Education Plan developed in February 2020 in preparation for a COVID-19 school closure.

COVID-19 Updates have been sent to parents as information arises.

Lab is on the April 30, 2020 School District of Philadelphia Action Meeting for consideration of the Relocation Amendment submitted to consolidate the current three campuses into two new sites located at 926 Sedgley Ave. and 3300 Henry Ave.

Motion duly made, seconded and carried to approve the CEO report.

Motion: Norris Bennis, Vice President; Second: Pinky Lucas,

Each member voted as follows:

Dr. Veronica Florence-McPherson, President – Yes

Tiffany Ferrell, Secretary – Yes

Lena Burrell, Treasurer – Yes

Karen Slade, Member – Yes

Norris Bennis – Yes

Pinky Lucas - Yes

Principal's Report

None

Public Participation

None

Adjournment

The board meeting was adjourned at 7:10 p.m.

Board Secretary Signature

Date